

NOSN

NATIONAL ONCOLOGY STATE NETWORK

FINANCE/MEMBERSHIP TEAM TELECONFERENCE

MONDAY, MARCH 11, 2019

9am Pacific/ 11pm Central/ 12pm Eastern

To: Ricky Newton (*Chair*); Warren Fong, M.D.; Diane Gerards-Benage; Dawn Holcombe; Mariana Lamb; Nichole East; and Wendy Alfaro.

AGENDA

I. Finance Report:

A. **Balance as of** March 6, 2019: \$95,651

B. Industry Sponsors Update:

- On 2/25 Johnson & Johnson approved \$50,000 for membership and \$10,000 for USP 797/800 and its processing payment.
- On 2/26 Celgene approved \$25,000 for membership and is processing payment.
- On 1/31 AstraZeneca's \$10,000 check was received for membership.
- On 2/5 Merck denied the membership request.
- On 2/28 Genomic Health, Incyte and Oncology Supply responded that they would submit the requests.

The NOSN Office will continue soliciting interested and new companies.

II. NOSN Partner Attendance:

A. Updated Attendance Report. ***(Attached)***

III. 2019 Annual Meeting:

A. Schedule ***(Attached)***

B. Attendees:

Partners (22) + Guests (15)	=	37
<u>Sponsors (4) + Guests (1)</u>	=	<u>5</u>
Total	=	42

- Celgene currently has two representatives Sedrick/Christian registered to attend the annual meeting. According to their sponsorship, they are only allowed one. Do we make an exception since they were one of the first companies to support NOSN? Do we allow George as the third attendee?

C. Total Estimated Meeting Costs for Annual Meeting \$89,074.66 ***(Attached)***
To-date collected \$400 for guest dinner fee.

2019 Annual Meeting: (cont.)

1. **Cost Breakdown:**

- **Amount paid to-date:**

Hotel Deposit	\$ 5,000.00
Reception Deposit	\$ 1,297.14
- Spouse Reimb	-\$400.00
Masterminds -Allen	\$ 500.00
<u>Flights (11)</u>	<u>\$14,396.50</u>
Total	\$20,793.64

2. **Outstanding expenses:**

Hotel (Rooms & F&B):	\$45,990.66
Flights (11 more need to be paid for)	\$11,000.00 (estimate)
Transportation to Dr. Millers Home:	\$950.00
Reception at Dr. Millers Home:	\$1,297.15
Uber to and from Airport:	\$2,400.00 (estimate)
Luau:	\$2,604.00
Transportation to Luau	\$950.00
<u>Partner travel expenses:</u>	<u>\$5,500 (based on 2018 info)</u>
Total	\$70,691.81

3. Revised Travel Reimbursement Policy and Expense Form. **(Attached)**

IV. New Business:

A.

V. Next Teleconference:

The next Teleconference will be scheduled via email.