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NATIONAL ONCOLOGY STATE NETWORK

PROGRAM TEAM TELECONFERENCE
MONDAY, OCTOBER 8, 2018

7am Hawaii/9am Alaska/ 10am Pacific/ 1pm Eastern
Phone # 866-423-8755 and enter Passcode 858324#

Present: Wendy Alfaro; Nichole East; Diane Gerards-Benage; Fran Spine; Mariana Lamb;
and Tammy Thiel.
Absent: Dr. Miller (*Chair*).

MINTUES

I. 2019 Annual Meeting

A. Location: Hawaii - Kahala Resort - www.kahalaresort.com
Contract has been signed.

B. Date: Wednesday, June 19 – Sunday, June 23, 2019.

C. Revised Schedule:

Wednesday, June 19 th		Arrival/Reception at Dr. Miller's home.
Thursday, June 20 th	8:30am	Breakfast Buffet outdoors
	9:00am	Team Building at Resort outside
	11:45am	Lunch Buffett
	12:30pm	Sponsor Meetings
	3:30pm	Free time
	5:30pm	Meet in Lobby for departure
	6:00pm	Luau Dinner
Friday, June 21 st	8:30am	Breakfast
	9:00am	Meeting
	12:00pm	Working Lunch
	4:00pm	Meeting concludes
	5:30pm	Meet in Lobby for departure
	6:00pm	Cocktail Cruise/Dinner
Saturday, June 22 nd	8:30am	Breakfast
	9:00am	Business Meeting
	11:00am	Free Time
Sunday, June 23 rd		Departure

2019 Annual Meeting (cont.)

D. Team Building Options:

1. **What is team building:** the process of causing a group of people to work together effectively as a team, especially by means of activities and events designed to increase motivation and promote cooperation.
 - Minute To Win It Games –Tackle fun, 60-second challenges based on popular TV show.
 - Friendly Feud – Survey says - Your teams will take turns answering survey questions regarding a specific topic. The host will have number of groups each worth a point total. The team with the highest point total will win game.
 - Pass the Word – Teams will break up in groups. One player will recite clues about a person, place or thing and the other player must correctly guess the noun. The more words you guess correctly in a 30-second timeframe the more points your team acquires.
 - Teams Pursuit – Play your team’s strengths as you take on four types of challenges – mental, physical, skill and mystery.
 - Mystery Box – each team receives a box with various supplies and must build something specific and create a short description.

Price Includes Game Host, Additional Staff and Props and Game Activity Setting \$1,000.00 (Up to 30 Guests) Time: 90 -120 minutes. Location: in meeting room or outside on the hotel grounds.

Discussion:

Overall, the Team liked this option as it can accommodate all Partners.

Action:

Nichole will work on putting a proposal together along with a detailed outline. This will be presented to the Team on the next call.

2. **Diamond Head Crater Tour** – Experience one of the world's most famous volcanic craters, Oahu's Mount Leahi, also known as Waikiki's iconic Diamond Head Crater! Located on the southeast coast of Oahu. The hike to Diamond Head leads to the very edge of the crater's rim, offering unrivaled views of the island's volcanic coastlines. As your expert guide leads you up the trail, experience history up close as you traverse the old WWII tunnel and pillbox at the top! Distance from the Resort: Only about 3.5 Miles from the Resort (12-15 minute drive by Passenger Van / Car) \$35.00 Per Shuttle - Advice - to avoid crowds hike between 1pm and 5pm. Hike Challenge - 3.5 Out of 5 (5 Difficult) Average person would have no problem taking their time. Guests that are not as sure foot and not as in shape may have challenges.

Discussion:

Everyone agreed that this would not accommodate all partners. Attendees will have the opportunity to do this on their own time. In addition, traffic gets bad in Waikiki, so for these reasons, the team agreed that this is not a good option for the group.

3. **General Kayak Tours - Waimea Bay - Kaneohe - Shark Bay**

Distance from the Resort: Various. Groups are available all day long and depending on the location the prices range from \$89.00 PP to \$129.00 PP - Shark Bay is listed as the best option, and is priced at \$115.00 Per Person and includes a 1 1/2 hour tour.

Discussion:

Everyone agreed that this would not accommodate all partners. If attendees are interested in this excursion, they will have the opportunity to do this on their own time.

2019 Annual Meeting (cont.)

Team Building Options:

4. **The Kualoa Ranch** - Amazing ranch that has events and activities for all levels of agility.

- **ATV Adventure Tour - \$180.00 (Includes Tax)**
1 Hour ATV Tour
15 Passenger Jurassic Jungle Expedition
Ocean Voyage Adventure (visit small island with all you can eat ranch buffet)
- **Jurassic Zip Line Tour - \$180.00 (Includes Tax)**
8 Zips
2 Rappels
Journey through Jurassic Land
No food included.

Discussion:

The Team agreed that while this sounds like a fun excursion, it would not accommodate all partners. In addition, it would take at least an hour to get there and back, which would affect the schedule for the whole day.

5. **Additional Options:**

- **Snorkel Tour** - Spirit of Aloha and Makani Catamaran
- **Surfing Lessons** - Waikiki Beach is the best place for Surfing Lessons on the Island. Aloha Beach Service is the oldest and best on the island – Price \$50.00 - \$125.00 depending on duration.
- **Stand Up Paddle Board Lessons** - The opportunity is with Aloha Beach Service but the resort is also one of the best places on the island to learn as well. Price: \$50.00 - \$125.00 depending on duration.
- **USS Arizona Memorial | Battleship Missouri Tour | Pearl Harbor Tour**
There are numerous packages available; general admission begin at \$75.00 (Includes Tax).
- **Polynesian Cultural Museum** - There are numerous packages available; general admission begin at \$75.00 (Includes Tax).

Discussion:

The Team agreed that attendees could do on these excursions on their own time.

E. Dinner Options:

1. **Luau Dinner Opportunities** (*Best Selected from Several Recommendations*)
- Sea Life Park - Ka Moana Luau **\$180.00 Per Person (Premium Seating)**
Distance from the Resort: 20-25 minutes, depending on traffic.
 - Royal Hawaiian Luau **\$210.00 Per Person (Premium Seating)** Evening Show Times - 5pm Check In. Distance from the Resort: 35-40 minutes, depending on traffic.

Action:

Dr. Miller recommended via email that we choose the “Sea Life Park Luau” and the Team agreed. Nichole will survey all attendees to confirm attendance and proceed accordingly.

2019 Annual Meeting

Dinner Options: (cont.)

2. Cocktail cruise on personal catamaran -

- Teak Sailing Vessel 1929 and 60', which holds up to 45 guests. This classic sailing vessel offers a sunset cruise and with a selection of heavy appetizers and beverages. Full meals are not served; however, we can order additional food to make a meal, if needed. **\$5,000.00 flat fee plus gratuity.** Distance from the Resort: 20-25 minutes, depending on traffic. Time of the Evening: varies, depending on our needs. Total cruise time is approximately 90 minutes.
- Other public vessels available hold 65-100 people. Cost: **varies \$4-8,000.** Distance from the Resort: depends. Distance: depending on traffic. Total cruise time is approximately 2 hours.
- Dr. Millers' recommendation (Captain Johnny) only one vessel available and it holds 26 people max.

Action:

Since our total number of attendees might exceed 45 people, Nichole will look into the options for a dinner cruise that can accommodate the entire group. More information will be presented on the next call.

F. Moderator suggestions: (from the 2018 Annual Meeting Survey)

- Dr. Chuck Jackson, Principal, Human Factor Services. **(Attached)**
<https://www.mjexeconsulting.com/dr-chuck-jackson/>
- Dr. Cliff Goodman, Senior Vice President and Director, Center for Comparative Effectiveness Research, The Lewin Group. **(Attached)**
- Phyllis A. West, Principal, West & Associates. **(Attached)**
- Nate Brown, Senior Product Marketing & Strategy Manager at Flatiron Health. **(Attached)**
- Mariana Lamb, Ricky Newton and Dawn Holcombe.
- Barry Russo, Barry Russo, CEO, Center for Cancer & Blood Disorders.
- Robert Nelson – *(unable to find this person)*
- That we moderate ourselves with an Agenda. Since, the moderator just gets the group started with questions. We can write the questions down ahead of time with our monthly call, which will help us be prepared. This will save us thousands of dollars and I think we can police ourselves.

Discussion:

The Team agreed that they preferred a moderator to keep the group on track.

Action:

The Team agreed to invite Dr. Chuck Jackson and Phyllis West to join our next call. After speaking with both of them, the Team will make a selection.

II.

Next Meeting:

- A. The next Teleconference will be scheduled for either Monday, October 29th or November 5th, depending on when Chuck and Phyllis are available.

Action:

Nichole will send out the final calendar invite notifying the entire Team.

The meeting adjourned at 10:51am.