



**PROGRAM TEAM TELECONFERENCE
WEDNESDAY, JUNE 5, 2019**

7am Hawaii/ 9am Alaska/ 10am Pacific/ 12pm Central/ 1pm Eastern

Dial #: 1-866-423-8755 and enter Passcode: 858324#

*(Press *6 to mute and un-mute your line)*

Present: Dr. Miller (*Chair*); Wendy Alfaro; Nichole East; Diane Gerards-Benage; Fran Spine; Mariana Lamb; and Tammy Thiel.

MINUTES

I.

2019 Annual Meeting:

A. Location: Hawaii - Kahala Resort.

Date: Wednesday, June 19 – Sunday, June 23, 2019.

Schedule: *(Attached)*

Action:

1. Dinner on June 19th – Dr. Miller will follow-up with Chef Andrew to confirm everything is set. Dr. Miller will also purchase beverages (*Red/White Wine, Beer, Soda and Bottled Water.*)
2. Luau – Nichole confirmed that the tickets were purchased and the transportation has been finalized.

B. Attendees: 19 Partners + 13 Spouses + 4 Sponsors = 36 total.

Yesterday two partners cancelled, currently looking for two other attendees.

Status:

Mike Hughes, AbbVie will be attending and Dr. Rothstein is interested in attending.

C. Agenda:

Annual Meeting Agenda and Business Meeting Agenda. *(Attached)*

Action:

The Agenda for June 21st will be modified to include industry partner reports first thing in the morning, this will allow JNJ Partners to call into the meeting and provide a verbal report.

D. Estimated Meeting Costs for Annual Meeting *(Attached)*

Status:

Nichole explained that the total estimate of costs is \$93,183.98, the following has already been paid (F&B \$17,693.32; Hotel \$45,990.66, Flights \$24,000). Ricky will provide a full financial report during the business meeting.

The Meeting adjourned at 10:19AM